# Payment Methods, Terms & Conditions

#### APPLICATIONS FOR SPONSORSHIP AND/OR EXHIBITION

All applications for sponsorship and/or exhibition must be made through our online booking portal that is accessible here.

### **Booking Portal**

#### **SPONSORS & EXHIBITORS**

After submitting a booking through the portal, a contract will be available for signature. Submitting a booking through the portal will reserve the selected items, but the agreement will only be binding upon signing the contract.

Submitting a Booking through the booking portal is binding upon confirmation from the organizer. Exhibitors will receive a copy of their booking details upon submission.

# GENERAL TERMS AND CONDITIONS FOR CONGRESS SPONSORSHIP AND EXHIBITION RIGHTS

By submitting a Booking, Sponsor accepts these Terms & Conditions and agrees that these General Terms shall be deemed incorporated by reference to the Booking. These Terms & Conditions, together with the Copy of the Booking, constitute a binding agreement between Organizer and Sponsor in respect of the sponsorship and/or exhibition rights booked under the Booking (together, the "Agreement"). In the event of a conflict between any term set out in these Terms & Conditions and the Booking, the Booking shall prevail.

#### Terms & Conditions

#### **PAYMENT TERMS & METHODS**

- 60% upon receipt of the Sponsorship agreement and first invoice
- 40% by 16th of February, 2026

All payments must be received before the start date of the event. Should the Exhibitor fail to complete payments prior to the commencement of the event, the Organizer will be entitled to cancel the reservation while cancellation will be subject to cancellation fees as determined below.

- Option 1: Payment by Bank Transfer (USD)
- Option 2: Payment by Credit Card (USD)

#### **CANCELLATION / MODIFICATION POLICY**

Cancellation or modification of support items must be made in writing to the Industry Liaison and Sales Department:

<sup>\*</sup>All bank charges are the responsibility of the payer. For credit card payments, a surcharge of 4% will be applied.

## Cristobal Bozdogan - <a href="mailto:cbozdogan@kenes.com">cbozdogan@kenes.com</a>

The organizers shall retain:

- 10% of the agreed package amount if the cancellation/ modification is made on or before the 19th of December, 2025.
- 50% of the agreed package amount if the cancellation/ modification is made between include 20th of December 2025 18th of April 2026.
- 100% of the agreed package amount if the cancellation/ modification is made after 18th of April, 2026.

#### **VAT INFORMATION**

All prices are exclusive of VAT and are subject to VAT, which will be added to the invoice.